



Monday 5th March 2018

Dear Parents/Carers

IMPORTANT: Parents Consultation Evenings – Online Appointment Booking System

We will be holding our Parents Consultation Meetings on Thursday 22nd March 3:30-7:00pm, and Wednesday 28th March 3:30-5:00pm.

The focus for this meeting will be your child's academic progress and the areas they need to work on to further improve.

Appointment times will be for 10 minutes, we therefore ask that if you feel you require a longer time you can discuss this with the class teacher so that an alternative appointment can be made. If you are unable to make either of these days, please see your child's class teacher to arrange a more convenient date. Please note that there will **not** be any child care provision in school during the consultation evenings – if children are attending they must be supervised.

Appointments can be made online from 10:00am on Sunday 11th March and will close on Sunday 18th March at 6:00pm. Should you wish to make any changes after this date please contact the School Office. Please visit <https://stchadsceprimary.parentseveningsystem.co.uk> to book your appointments. You will need to log in, as a parent, with the following information:

- Your child's first name
- Your child's surname
- Your child's date of birth

If you do not have access to the internet, or you are having trouble accessing the system, please contact Mrs Dixon in the School Office (katy.dixon@stchadsprimary.net) with your requirements; she will be happy to make appointments on your behalf. We look forward to meeting with you so that together we can help your child have a successful and happy time throughout the rest of this academic year.

Yours sincerely

MRS A A DUNN
Headteacher

